

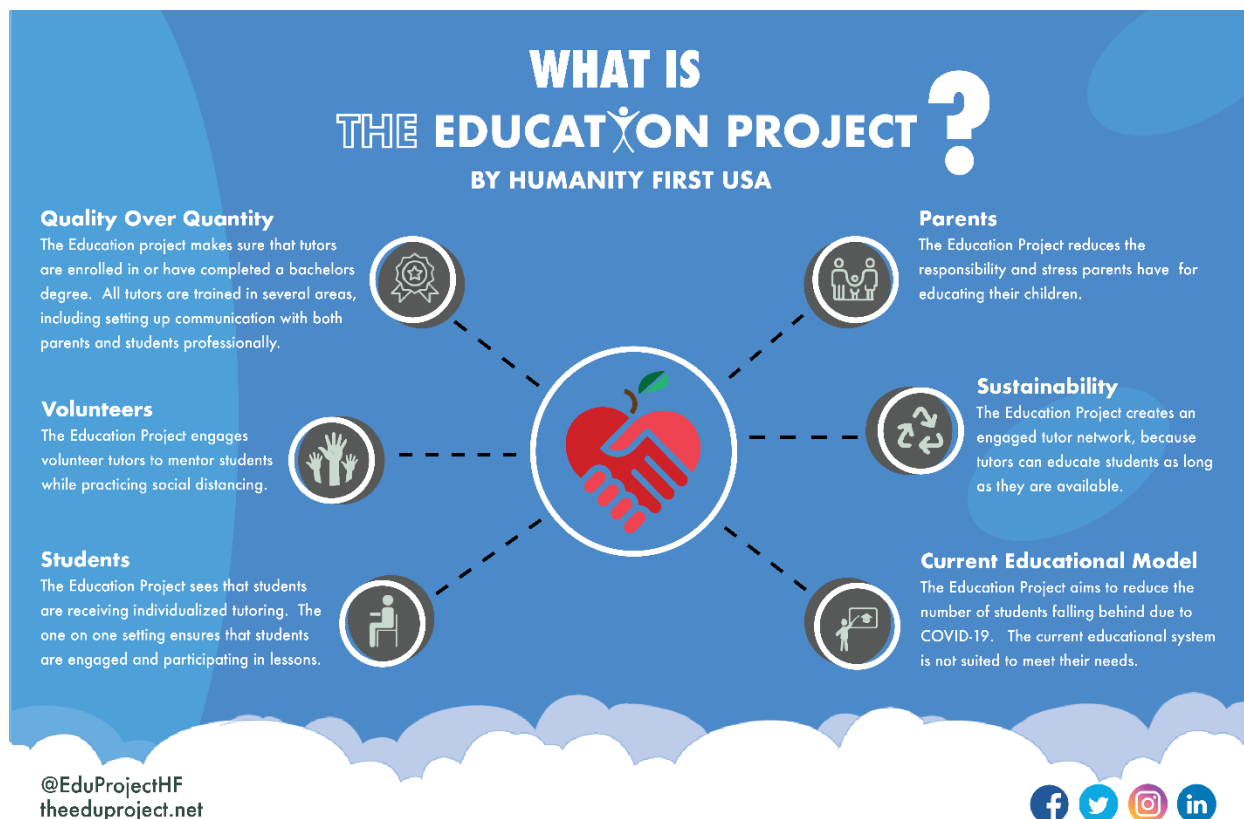
About The Education Project by Humanity First USA

The Education Project was founded in March 2020 amidst the COVID-19 pandemic with the mission to provide high-quality, remote tutoring and mentorship to K-12 students in need across the nation, completely free of cost. The volunteer tutors are primarily college students, but also include recent grads, teachers, and other professionals. Over the last several months, we have been especially focusing on building partnerships with underserved schools and districts in need of tutoring services.

All tutors are trained to work with students on an individual basis and focus on developing problem-solving skills and improving subject areas where students have difficulty. This one-on-one approach to learning ensures that students are engaged and can gain mastery over fundamental concepts that will be built upon in their future education. Our tutors also act as mentors for students in developing an interest in education and learning itself.

As of December 2021, The Education Project has served over 300 students and provided over 10000 hours of tutoring, with over 275 tutors representing 30+ different states. In terms of the internal organization structure, we are a passionate and growing team of about 25 volunteers over 6 departments – Tutor Education, Tutor Onboarding, Website, Digital Media, Outreach, and Feedback.

We are an organization under Humanity First USA. Humanity First USA is a registered 501(c)3 non-profit that has served in human development and disaster crises across America and



internationally since 2004. For further information on The Education Project, please visit our website: www.theeduproject.net

Potential Internship Placements:

Process & Feedback Department Intern

Our Feedback Team efforts are advised by Dr. Basiyr Rodney, Ed.D.

Our team will work with the intern to discuss interests and potential projects of interest. A few areas the intern will be involved in:

1. Data Collection
 - a. Create infographics, graphs, tables, and presentations
2. Matching tutors with students across our school partnerships
3. Grant searching and drafting proposals with our grant writer
4. Expedited Admin Work

Outreach Department Intern

Our Outreach Team consists of local ambassadors from CT, TX, CA, OH, PA, and FL.

Our team will work with the intern to discuss interests and potential projects of interest. A few areas the intern will be involved in:

1. Coordinating Partnerships
 - a. Universities, Nonprofits, Corporate
2. Public Relations and Press Releases
3. Facilitating strategic tutor recruitment
4. Management of school partnerships

Potential week breakdown (9-12 hrs./week)

Our team will work with the intern to set a schedule in the first two weeks of the internship

- 2-3hrs tutoring/mentoring
- 5-6hrs within dept/area of choice
- 1hr weekly roundtable
- 1hr weekly core team strategy meeting

Work Culture:

- Students
- Young Professionals

Skills and Knowledge Required:

We are looking for interns interested and knowledgeable in non-profit work that are willing to operate remotely. In the spirit of the whole organization, enthusiasm and passion for the vision and mission as well as respect for diverse cultures and backgrounds is essential. The ideal

candidates will be service-oriented; have the ability to meet timeframes; possess strong oral and written communication skills; work as a team player; communicate clearly, concisely and professionally; have a willingness to learn and be flexible.